

## **The Airedale Circuit Property Group Policy**

This group will operate under the authority of Airedale Circuit Meeting

### **Membership**

Chair – The Superintendent Minister

Circuit Finance Officer/ Circuit Finance Steward

Circuit Property Steward

Co-opted members x 3 with experience in property matters and IT (to manage the Property Consents Website.)

### **To oversee Circuit Property**

Graveyards not attached to a Circuit Church

Circuit Houses/Manses

### **To give support and advice on property matters across the churches covering**

Large Building schemes

Consents websites management

Advice re graveyards

Ensure that the property details are kept current.

### **Permissions**

The group will have the authority to spend up to £1000 on routine maintenance without referral to the Circuit Leadership.

The group will need to seek Circuit Leadership approval for works that are greater than £1000-£5000

The Group will need to seek Circuit Meeting approval for works that are considered to be deemed a structural change to the property or of a greater price.

Signed Ruth Crompton

Approval date 29 Sept 2015

Review date Autumn 2016